

Meeting Minutes for Weaver Street Market's Board of Directors

March 2018 Meeting

Monthly Board Meeting, WSM Admin Center, Hillsborough, NC on March 21, 2018, 6:15 pm to 9:30 pm

Directors present: Ruffin Slater (general manager), Alice Ammerman (consumer owner), Hank Becker (consumer owner), David Bright (consumer owner, secretary), Jon McDonald (chair, worker owner), Linda Stier (consumer owner), and Charles Traitor (worker owner).

Others attending: Andy Sachs (facilitator)

1. Preliminaries

Owner Input: None

Agenda: There were no changes to the agenda.

Minutes: The minutes from the February meeting were reviewed with a requested change from “blog” to “post.”

Decision: The Board approved the February minutes with a change of blog to post.

2. Owner Communication

a. Survey response communication: The survey response letter was reviewed. Further guidance was developed for the response.

Task: Charles Traitor will update the draft letter and send out to the Board for comment.

b. CB cafe/lawn project input process: Ruffin reviewed the project for the lawn area, the cafe and the hot bar area. There are both tradeoffs (such as the loss of one tree) and benefits to the plan. Carr Mill will allow but probably not contribute to the project. The plan will add square footage to the store so

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rent will likely increase. The plan is to extend the lease and review the use agreement. A director asked if the plan would be viewed as open space or will be more constrained.

3. Board Business

a. Bylaw change regarding location of the annual meeting: The Board discussed a change to the Bylaws to allow flexibility for the location of the Annual Meeting.

Decision: The Board approved the change to the Bylaws to include 'at the corporate office or in a county where we operate'.

b. Call for candidate: Since Brenda was not present, we will review the Call to Candidates information by email.

Task: Brenda will send out the Call to Candidates information to the Board.

4. GM Reports

a. March 2018 GM Report:

The General Manager answered questions about his monthly GM report. Highlights from the report include:

- Sales Growth: It was noted that the report should be adjusted to reflect 3% growth. Carrboro location was up 2%.

b. B7 Communication to the Board: The report was reviewed and accepted by the Board Monitoring Report Policy:

Decision: The Board accepted Monitoring report B7-Communication to the Board.

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c: B8 Board Logistical Support

The board reviewed B8-Board Logistical Support. It was discussed that we should look at ways of using Yahoo Groups more.

Decision: The Board accepted Monitoring Report B8 – Board Logistical Support.

5 Open Board Time

6. Closings

- Decisions and Tasks- decisions and tasks were reviewed
- Next Meeting: April 11th - Owner Share
- Future: Review CRM/ERP
- Meeting Evaluation

7. Executive Session: Financial Raleigh Store