

Call for Applications:
\$10,000 in “Access to Healthy Food” Grants



Preschool children on a field trip to McAdams Farm in Efland, part of Grow Fresh, an early care project and 2022 CCF Grant Recipient.

Through the Cooperative Community Fund (CCF), **Weaver Street Market** will award a total of **\$10,000 in grants** for community projects.

This year's funded projects will focus on the community initiative—**“Access to Healthy Food”** (such as Community Agriculture, Hunger Relief, Nutrition and Cooking Education, Healthy Food Environments, Advocacy, Food Waste).

Application packets are due by 10 pm, Tuesday, August 15, 2023.

Please contact the CCF Grant Committee at brenda.c@weaverstreetmarket.coop if you have questions about the grants.



18th Annual Cooperative Community Fund Grants

Call for Applications

Weaver Street Market's Cooperative Community Fund (CCF) was established in 2001 as an endowment fund whose interest is awarded annually as grants to local nonprofit groups. The Cooperative Community Fund surpassed \$342,800 in 2022. Since 2006, the CCF has presented grants to 42 local nonprofit organizations for a total of \$70,560. A committee comprised of owner volunteers evaluates the grant applications and selects the recipients.

To be eligible for a CCF grant, an organization must meet the following requirements:

- Be an IRS-certified nonprofit organization (or have a fiscal sponsor that is).
- Serve the Orange and/or Wake County communities, regardless of where the organization is located in North Carolina.
- Work in an area related to the community initiative—"Access to Healthy Food."
- Agree to publicize the award through their communication channels.
- Participate at our Co-op Fair on Sunday, October 15 to promote the project and the work of the organization.
- The grant funds must support a discrete project and may not be used for operating expenses or events.

Evaluation Criteria

Applications are evaluated on the following criteria:

- The alignment of your project with the focus—"Access to Healthy Food"
- The benefits of your project to the community
- Innovation and collaboration demonstrated in the project
- Your organization's ability to accomplish the project goals by September 1, 2024
- The impact of the grant on your organization's goals

Priority is given to projects that benefit underserved communities.

Grant awards will be publicly announced Thursday, September 21 in Weaver Street's Annual Report.

CCF Grant Application



CCF Grant Applications must be submitted electronically and must include the following components:

1. Cover Page that includes:

- Name of Organization
- Project Title
- Tax ID #
- Address (with County)
- Contact Person and Title
- Phone number(s)
- Email(s)
- Organization Website (if available)

2. Project (3 to 5 pages)

- a. Project Title
- b. Project Description
- c. Project goals
- d. A discussion of how the project meets each of the evaluation criteria
- e. Itemized Project Budget
(Identify how the CCF grant funds will be used and other sources of funding for the project.)
- f. Project Timeline

3. Organizational Documents that must be included to be eligible:

- a. 1-page description of the goals and purpose of your organization
- b. a list of current board members
- c. detailed organizational budget for current year and past year
- d. a copy of your organization's (or fiscal sponsor's) IRS letter verifying its nonprofit status

NOTE: To qualify for consideration, all requested documents must be submitted at the time of application. **Email your application packet to brenda.c@weaverstreetmarket.coop by 10 pm Tuesday, August 15, 2023.**

Resources for Grant Applications

Contact the CCF Grant Committee

The CCF Grant Committee is available to answer questions about the grant application process and questions related to your project proposal. Please email Brenda Camp at brenda.c@weaverstreetmarket.coop to set up a call or meeting with a committee member.

2023 CCF Grant Committee Members:

Worker Owners: Brenda Camp, Portia Hackett, Linda Tamayo, Kyla Tiller

Consumer Owners: Linda Camp, Amy Wares



*Garden Dedication, Tarleton & Bonnie Davis Memorial 4-H Youth Garden,
2022 CCF Grant Recipient.*

Cooperative Community Fund Grants

Frequently Asked Questions

What amount of grant funding is available?

The committee has a total of \$10,000 available to award as one or more grants. Historically, the committee has awarded multiple grants to support many community projects.

What information should go in the Project Description?

A project description should include the problem, need, or opportunity the project addresses and the description of the project.

Helpful questions to think about when writing the Project Description:

Is this a new project or an expansion of a current project? Does this description give a clear picture of your project to someone who has never heard of it before?

How specific should our Project Goals be?

Your project goals are the outcomes you intend for your project to achieve. The goals should relate to the problem, need, or opportunity identified in the Project Description, and they should clearly support your organization's goals.

How are the evaluation criteria used to evaluate the grant applications?

The community uses the evaluation criteria to evaluate the merit of the individual application using a pre-determined set of criteria that is applied to all applications. The criteria are also used to compare the merit among the applications when determining which applications to fund and at what level.

What is an itemized project budget?

An itemized project budget is a detailed list of the expenses that are needed to complete the project. (We ask for an itemized budget in the case that your project is chosen as a recipient and if we cannot fund the full project, we can fund a selection of items listed on the project budget.)

What operational expenses can the grant not be used for?

The grant cannot be used for operational expenses such as rent, utilities, salaries, and any expenses for day-to-day organizational activities or maintenance.

How long can my Project Timeline be?

Your project timeline should indicate a reasonable list of milestones and a target completion date.

Why is an IRs Letter required to verify my non-profit status?

Our grant funds come from a foundation that can only award grants to non-profits. If you do not have 501©3 status at the time of application, you may apply for a grant with a fiscal sponsor that has non-profit status.

For additional questions or to set up an appointment with a committee member, please contact Brenda Camp at brenda.c@weaverstreetmarket.coop